

ARCHBISHOP SANCROFT HIGH SCHOOL



ANTI-BULLYING POLICY

This policy should be read in the wider context of Behaviour Policy. Sancroft has a policy against bullying which must be sensitively but rigorously enforced.

General Statement: The School believes that bullying is detrimental to its aims and can cause long-term damage to those involved and to the School.

Agreed Definition: "A person is bullied when he or she is exposed regularly and over a period of time to negative action on the part of one or more persons." *Such actions may include various forms of 'cyber' bullying by text, e-mail, website, or other means. School will take responsibility for such instances if they occur within school hours (including extra curricular time), on school premises (or on school trips), or using school equipment.*

- 1) In the event of suspected bullying, it is the policy of the School to:
 - a) Interview victims and witnesses
 - b) Interview bullies separately, then possibly all together.
 - c) Take written statements.
 - d) Inform all involved of the effects of bullying and of the Sancroft policy.
- 2) If a case of bullying is **proven**:
 - a) The bullies will be told to stop in the presence of their parents/ carers.
 - b) Counselling will be offered to students involved.
 - c) Parents/carers will be informed in writing of the outcome of investigations and any immediate or threatened sanctions if it happens again.
 - d) Victims will receive a guarantee that if it actually happens again, the agreed sanctions will be carried out immediately.
 - e) Should this not work, the Headteacher will be contacted.
 - f) An official register will be kept of all proven cases of bullying and details will be kept on the files of the students involved.
- 3) A record will be kept of all **suspected** cases of bullying (i.e., even where not proven).
- 4) The situation will be checked regularly.
- 5) Students will be taught in Personal Development lessons about the effects of bullying and shown ways of dealing with bullying.
- 6) Students can ask any member of staff to listen to any problem.
- 7) Students or parents/carers can ask to speak to the Form Tutor, Head of Pastoral of Pastoral Assistant about the problem.
- 8) Students or parents/carers can ask to speak to the Attendance Improvement Officer totally confidentially. The Attendance Improvement Officer can be contacted by a letter left in his/her pigeonhole in the School General Office, or by ringing 01953 450505.
- 9) A review will be held with each set of parents, for instance, a fortnight/a month, after the settlement of the incident.

A School booklet about Bullying is available to parents/staff on request to the Deputy Headteacher and the following websites are recommended.

www.anti-bullyingalliance.org

www.schoolsantibullying.com

www.kidscape.org

www.youthoria.org

Title	Review interval	Last reviewed	Next review	Changes made
ASHS Anti- Bullying Policy	1 year	January 2010	January 2011	Textual revision