



## ARCHBISHOP SANCROFT HIGH SCHOOL

### EXCLUSIONS POLICY

This Policy forms an integral part of the Behaviour Policy but is now considered separately by Governors

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At Level Three of the School's Behaviour Policy, students will, in certain cases, and at the discretion of the Headteacher or Acting Headteacher, be excluded from School for one or more days. In some cases, subsequent exclusions will be longer by one or more days.

The circumstances which may lead to exclusion will include the following:

- Threatening behaviour towards a member of staff, serious physical assault, 'Criminal' acts - e.g., theft, arson, etc. - the consumption of alcohol or any proscribed substances.
- Failure to keep to the terms of Behaviour Contracts, or to heed earlier warnings, particularly following internal exclusion, may also lead to exclusion from School.

Exclusion will always be for a determined period and for stated reasons. The Headteacher's letter to parents will always make clear the objectives of the exclusion; i.e., exclusion can, in law, never be seen simply as 'removal from School.' Exclusions will be:

- For 1 - 5 days ('short term')
- For 6 + days ('definite period')
- Permanently
- *In consultation with Norfolk Children's Services, a potentially permanent exclusion may be commuted to a Managed Move to another high school, or, if the exclusion is in Key Stage 4, to appropriate educational provision, such as 'Kadesh'. In the case of Managed Moves, the school adheres to the 'league table' provided by Children's Services.*
- *The 45-day exclusion rule is a useful way to review the future educational possibilities for a student who is heading towards, or who has reached the point at which permanent exclusion should be considered. At the point of an exclusion being deemed to warrant permanence, the Head Teacher will inform the Clerk and a meeting of the Governors' Discipline Panel will be called. This meeting is called in consultation with parents/carers and Children's Services officers, who are invited to attend.*

*The Head Teacher ensures that Norfolk Children's Services are informed of every exclusion. All exclusion letters inform parents of their right to inspect the record of the student subsequent to the exclusion being declared. The Headteacher is no longer permitted, in law, to exercise 'indefinite' exclusion.*

Note: for exact terms of exclusion in cases of the possession of proscribed substances, see 'DRUGS POLICY'.

Students not responding appropriately to a Headteacher's Warning may be excluded for a short period. Additionally, the Headteacher may intervene following any serious concern or misdemeanour, immediately to interview the student and/or parents and, in some circumstances, to exclude the student. It may be necessary to exclude the student for a fixed term (e.g. ten working days) and then to impose as a condition of re-entry that parents/the student fulfil certain conditions - e.g., access appropriate assistance from external agencies such as the police or counselling services; where conditions are not met, the period of exclusion may be extended up to the maximum, or made permanent; in cases where conditions are met, the period of exclusion may be reduced.

**The school and its Governing Body recognise that permanent exclusion places a considerable stigma on the student. We will explore all alternative possibilities, including 'Managed Transfer' to another school to obviate the need to impose this ultimate sanction.**

Title	Review interval	Last reviewed	Next review	Changes made
ASHS Exclusions Policy	3 years	14.01.2010	January 2013	Minor textual revision

